Tips for Online Learning

Create A Schedule
Schedule time for classes, completing assignments and studying, study groups, breaks, and other commitments. Use Google Calendar for scheduling your day or download a schedule from the Learning Center Student Resources page.

Make To-Do Lists
Prioritize assignments on a “to-do list” and include deadlines. Check off assignments as you complete them to feel good about your accomplishments.

Study With Breaks
Study in short, but frequent chunks. Take breaks by getting away from a screen, move around, and get outside if you can. Break at least every hour for 5 minute or more.

Make Your Workspace Workable
If possible, designate a specific space for studying to get you in the zone. Consider lighting, outside sounds, pets, household member schedules, your phone, and other potential distractions. Use headphones and a mic to keep you focused.

Check Your Bandwidth
Check the speed of your connection using Speedtest: https://www.speedtest.net/. When possible, schedule with the people in your household to share and coordinate virtual meetings so that you have enough bandwidth.

Connect with Faculty
Meet during office hours or email faculty when you have questions. Connect them so they can get to know you better.

Connect with Classmates
Use Google Hangouts & Social Media to communicate with classmates. Create online study groups. Share study strategies and tips.

Get Enough Sleep
Stick to a sleep schedule and power off screens an hour before bedtime.

Learn Actively
Take notes while watching lectures and videos. Process new material: talk, chat, draw, and write about what you are learning in your own words. Use Quizlet, other self-testing apps, and write down what you know about a topic to test your knowledge.

Reward Yourself
Reward yourself after completing a big assignment or exam! You deserve it.